**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 5/3/2023**

**Time: 6:00 pm**

**Location: 124 S Washington St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Andrew called the meeting to order at 6:24 pm on Wednesday, May 3, 2023.
2. Roll Call: Present-Andrew Meister, Tracy Pulliam, Doug Johnson, and administrator Deanna Howard. Corey Leonard arrived at 6:35 and Erin Wyss was absent.
3. Introduction of guests: Tom Martin and Megan Jones
4. Approval of Consent Agenda-payments and minutes: This discussion was held until the quorum was present and all guests had a chance to speak. **Corey made a motion to approve the minutes and Tracy seconded the motion. All present members voted “Aye”. Corey motioned to approve the consent agenda. Doug seconded the motion. Roll call vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent.**
5. Treasure’s report: Deanna presented the treasurer report.
6. CD Update, bank account signature update: cd now 13 months 4.5% requiring a new vote. The bank also needs a letter stating who should be on the signature card and signed by the chair. **Corey motioned to change the CD to the 4.5% for 13 months to be held by Longview Community Bank. Doug seconded the motion. Roll call vote: Andrew-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent. Corey motioned to add Doug Johnson to the signature card for the account held at Longview Community Bank. Tracy seconded the motion and all present members voted “aye.”**
7. Old Business
	1. Project Updates
		1. Farm Fed-Tom Martin was present to give an update on FarmFed Co-op’s progress.
		House bill 54 passed. The Local Food Infrastructure Grant Act will be going to the senate next. Senator Turner is a cosponsor of the bill. It will bring 2 million dollars to help local foods. FarmFed has stepped away from processing and obtaining a building currently. They are working to get 5 clients to deliver fresh produce to from local growers for a proof of concept. They are working with State Farm and Rivian in Bloomington and meeting with Mt Pulaski schools. They are also working with Sangamon County who will help subsidize the cost for the schools and nursing homes.
		2. Town Square Revitalization: Deanna spoke with Todd Cyrulik and his firm would not be able to meet our needs, but he suggested Kent Massy who did the landscape work from Lincoln’s home to the capital building. Matt Fuller’s firm responded that this is not something that they do. Have not heard anything from the firm that Lee Holmes works for.
		3. After School Program, Megan’s grant was tabled at the last meeting, and she was invited to attend this meeting to answer the board’s questions about her grant applications. The board wanted to clarify how much Megan has personally invested into the business herself and wanted to know that the business is stable. With the interest in the summer program, she is currently booked full for 2023 season. She has purchased $3072.00 for the summer program so far and does not foresee needing much more. **Corey made a motion to approve the grant for up to $2,000.00. Matching expenses of 50% from each party, excluding business expenses such as payroll, food, and insurance. Tracy seconded the motion. Roll Call Vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye, Erin was absent.**
		Having answered the board’s questions Megan left the meeting and the board came back to this discussion later in the meeting after all the guests had a chance to speak. \
		4. Market on the Hill-Deanna updated the EDPB members from attending the MOTH meeting. They are still looking for a GM and have discovered that inventory is not accurate. The loss for April was $3602.01 discounts $1140.72. A check will be issued for $4140.72.
		5. Frazier Park-Andrew updated the board on the progress at Frazier Park. Matt Presswood has been keeping him informed.
		6. Town Historical Sites-May and Burch Conservation. Deanna is still working on this.
		7. 501c3-Deanna has talked with Cindy at FarmFed and with Bill Thomas. She is ready to form a board to get this started. She will email Cindy to get on the FarmFed agenda.
		8. 23/24 FY Budget-no update currently
	2. Statement of Interest-Andy turned in his statement interest, so this is a completed item for this year.
8. New Business
	1. Logan County Economic Development Partnership, NFP donation. Deanna clarified the amount of the donation last year. **Tracy motioned to approve contributing $5000.00 to LCEDP, NFP. The motion was seconded by Doug. Roll call vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent.**
	2. City Council updates: 96 signs on order, stop signs and school zone signs have been inventoried. Goal is to have complete by winter.
	The city’s sidewalk program is 60/40. The homeowner submits a request for the sidewalk to be replaced by their own contractor. If the city approves the homeowner is reimbursed 40% of the cost. The yearly budget for this has been $5000 in the past.
	City council approved CAMP up to $1000.00.
	3. Submitted grants.
		1. CAMP 2nd Friday’s Entertainment-no action at this time
		2. Christmas on Vinegar Hill-no action at this time
9. Other Business/Non-Agenda items-none
10. Executive Session-none
11. Next Meeting 6/7/2023 6:00 pm
12. Adjournment: **Tracy motioned to adjourn at 7:46 pm, Corey seconded the motion. All present members voted “aye”.**