**Minutes**

*The mission of the Mount Pulaski Economic Development and Planning Board is to improve the quality of life and create a shared prosperity in our community by retaining, sustaining, and enhancing existing businesses and community organizations, attracting, and developing new businesses and improving and upgrading infrastructure.*

**Date: 7/12/2023**

**Time: 6:15 pm**

**Location: 100 S Washington St, Mt Pulaski IL 62548**

**Meeting Type: Business**

1. Call to Order: Andrew called the meeting to order at 6:16 pm
2. Roll Call: Andrew Meister, Corey Leonard, Doug Johnson, Tracey Pulliam, and administrator Deanna Howard. Erin Wyss was absent.
3. Introduction of guests: Benjamin Butler was present as a pending board member awaiting official appointment by the Mayor and City Council.
4. Approval of Consent Agenda-payments and minutes: There are no payments to be made. **Corey motioned to approve the minutes and Tracy seconded the motion. All present members voted Aye. Motion passes.**
5. Treasure’s report: Deanna presented the treasurers report.
6. CD Update, bank account signature update: No update. This should not have been on the agenda, but Doug asked that the CD be listed on the treasurer report.
7. Old Business
	1. Project Updates
		1. Farm Fed: none
		2. Town Square Revitalization: The board discussed having a committee to help with the project and the need to get an architect involved.
		3. After School Program: No update. Deanna will reach out to Megan and let her know she can submit receipts multiple times.
		4. Market on the Hill: They had to replace a lot of products lost due to the power outage. They have filed a claim with insurance to recoup some of the losses. June losses $9,797.35. A check will be issued for the approved maximum amount of $3000.
		5. Frazier Park: Deanna reported that Matt Presswood updated at City Council meeting that the contractor will be installing the new fence early September. Matt Presswood is also taking over the project to find buildings. Andy is staying in contact with the mayor as well.
		6. Town Historical Sites-May and Burch Conservation: Deanna went to the Historical Society meeting to see if they would be interested in taking this on. They would like more information.
		7. 501c3: Deanna checked with Jordan, the city’s attorney, to see if EDPB could become the 501c3. He explained that it needs to be a separate entity overseeing the funds or EDPB would have to operate as 2 separate boards to manage city funds as one and manage 501c3 funds as the other. This project is on hold.
		8. 23/24 FY Budget: Erin is working on this.
8. New Business
	1. Grant Reviews
		1. Mt Pulaski Phoenix Fire Department-fireworks: Andy would like this grant to be submitted in the first quarter for review. He would like to see the EDPB fund most and not have the Fire Department submit requests to the businesses to help fund this event. The board would like John to come to a meeting to answer questions regarding the total donations received from the community. Deanna will reach out to John Aylesworth. **Corey motioned to table the grant until we receive the financial information. Doug seconded this motion. All members voted Aye, and the motion passed.**
		2. Christmas on Vinegar Hill-advertising: The board agrees that this is a great event for the community and that they do an excellent job advertising the event. **Corey motioned to approve the grant as it was applied for Christmas on Vinegar Hill. The motion was seconded by Tracy. Roll call vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent. Motion passes.**
		3. Community Association of Mt Pulaski-2nd Fridays: This grant covers the entertainment hired by CAMP and this year they are requesting funds for tables that can be used at all events in town. The board discussed the lack of vendors and wondered if there was a way to help entice more vendors. Deanna will talk to them and see if there is more that could be done. **Doug motioned to approve the grant and Corey seconded the motion. Roll call vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent. Motion passes.**
		4. Topper Wash-water main repair: The board was very excited to see this grant because they have really put a lot into the car wash. Deanna reported that the first phase cost them $30,000 and that they will put the grant back into the carwash to repair the spot free rinse and get the outside bay running again. Doug mentioned that they patronize all the businesses in the community. **Tracy motioned to support the grant for $5000 to the Topper Wash. Corey seconded the motion. Roll call vote: Andy-aye, Corey-aye, Tracy-aye, Doug-aye. Erin was absent. The motion passes.**
	2. City Council Updates: The city is collecting bids to take down Vinegar Hill. Matt is working on a plan for the sidewalk to Casey’s. Ben asked about the Safe Route to School program. Matt will work with Farnsworth Group on that.
9. Other Business/Non-Agenda items: Doug asked if there are any grants that had been tabled that needed to be discussed. Deanna reported that Debra May’s grant is still open waiting on formation of a historical district commission and that Marty Spear never came back with current receipts or bids.
Deanna also informed the board the Moochelle’s Daycare has been invited to apply should the need arise and that she is looking at fence.
10. Executive Session: none
11. Next Meeting 8/2/2023 6:15 pm
12. Adjournment: **Corey motioned to adjourn, and Tracy seconded the motion. All present members voted Aye, and the motion passed. The meeting was adjourned at 7:05 pm**